

MINUTES OF THE MEETING OF SOULDERN PARISH COUNCIL

HELD IN THE VILAGE HALL

ON 27th November 2025

Present:

Nick Oakhill (NO) CHAIR
Kate Green (KG)
Rob Large (RL)
John Hoodless (JH)
Amanda Sharman (AS)
Cathy Fleet (CF) CLERK

Members of the Public:

Alan Smith
Katy Draper

- 11.25.01 Apologies for absence**
Apologies had been received from Cllr David Rogers and Cllr Gareth Epps
- 11.25.02 Declarations of Interests**
There were no declarations of interest
- 11.25.03 To receive the minutes of the last parish council meeting**
The minutes of the parish council meeting held on 30th October 2025 were checked for accuracy and content, agreed as a true record of the meeting and signed by the chair.
- 11.25.04 Public participation**
Both members of the public were attending to discuss the Souldern United Charity Agenda Item.
Katy Draper commented that the website is not up to date with PC minutes and the most recent ones were from June. There was no meeting in July or August and due to the Clerk's absence at the October meeting the September minutes had not been posted. **This will be rectified immediately by the Clerk**
- 11.25.05 Clerks Report and Actions from previous meeting**
- Fencing will be done on Saturday
 - Waiting for a map from Cllr Epps - HD/RL to amalgamate maps to put on website
 - Draft letter re St Josephs will be amended
- 11.25.06 Souldern United Charity**
A paper has been submitted ahead of the meeting. The Charity is planning to have a village consultation outlining what the Charity is about and what it has been doing and looking for ideas and suggestions how to update the Charity and make it more specific to the village. The leaflet will be distributed throughout the

village in January followed by the questionnaire and the results will then be collated and a public meeting held to discuss the results.

11.25.07 Correspondence

- A letter had been received regarding the building work at St Joseph's commenting on the state of the road caused by contractors' vehicles and the quantity of vehicles. HD had drafted a letter on similar lines to the owner of the property and it was agreed that the items in the recent correspondence should be added to the draft letter which will be copied in to the Builder.
- A letter had been received from SSE in January with a £12K bill for the Changing Room electricity. NO had spoken to them and was promised a credit note, which has not been done. The £12K still appears on the bills, despite the fact that Brackley Town Football Club is paying their bill regularly.
- A resident had contacted NO regarding a van which regularly parks on the verge whilst working on a house in Cotswold Court making a mess of the verge and causing a potential hazard.
- KG had correspondence from OCC regarding the bridleway up to NBW, thanking her for reporting the issue but informing her that they are unable to take action.
- A response had been received from Sanctuary regarding 4 Bovewell and the placement of a container which is being used as a hairdressing salon without permission. Sanctuary say that the matter is in the hands of their Surveyor and the Housing officer will update Souldern's Clerk in due course. - **Clerk to raise with David Rogers**

11.25.08 Reports from County/District Councillors (David Rogers CDC) (Gareth Epps – OCC)

Both Councillors had submitted written reports which had been circulated ahead of the meeting.

No commented on the item in Cllr Epps report regarding the Bicester and Cherwell Movement & Place Plan, saying how biased the plan is and the fact that no mention is made of car journeys, concentrating instead of bikes, pedestrians, buses etc There is a questionnaire on the OCC website **NO will ask David Carlisle to put the link on the website so residents can take part in the questionnaire.**

11.25.09 Highways

JH reported on a meeting he had with Ian Ostenton, CDC arboriculturalist, regarding the condition of some of the trees which are the PCs responsibility. Responses had been received from residents about the proposals for the B4100 junction. Responses will be sent to Cllr Gareth Epps.

11.25.10 Planning - the following planning documents had been received and discussed:

[25/03005/TCA](#)

The Orchard Bates Lane Souldern OX27 7JU
 lawson cypress (T1) -reduce by approximately 3 metres in height.
 hawthorn (T2) - Re-pollard to approximately 2.5 metres in height (removing 4 metres of regrowth). cypress (T3) - crown lifting to approximately 2.5 metres above ground level. apples (G1) - re-reduction of the 2X apples by 2.5 metres.
NO OBJECTION

[25/02739/F](#)

St Josephs High Street Souldern Bicester OX27 7LA
 RETROSPECTIVE - Various minor alterations including insertion of air bricks to redundant chimney flues, installation of damp protection at ground level, replacement guttering, stone dressings to front door and windows, refurbishment and alterations to front railings, installation of CCTV cameras and an EV charging point, amendment to approved colour of external timber gates and amendment to exhaust vent of kitchen extension
NO OBJECTION

[25/02740/LB](#)

St Josephs High Street Souldern Bicester OX27 7LA
 RETROSPECTIVE - Various minor alterations including insertion of air bricks to redundant chimney flues, installation of damp protection at ground level, replacement guttering, stone dressings to front door and windows, refurbishment and alterations to front railings, installation of CCTV cameras and an EV charging point, amendment to approved colour of external timber gates and amendment to exhaust vent of kitchen extension
NO OBJECTION

[25/02872/TCA](#)

St Marys Church
 Church Lane Souldern OX27 7HU
 T1 Spruce - Fell tree
NO OBJECTION

[25/02267/F](#)

Home Farm House Bates Lane Souldern Oxfordshire OX27 7JU
 Single storey extension to rear (Amendments)
NO OBJECTION

[21/03267/OUT](#)

OS Parcel 0006 South East Of Baynards House Adjoining A43 Baynards Green
 Outline planning permission (all matters reserved except for ac for the erection of buildings comprising logistics (Use Class B8) ancillary Office (Use Class E(g)(i)) floorspace and associated infrastructure; construction of new site access from the B4100; creation of internal roads and access routes; and hard and soft landscaping

It was noted that the objection to the Puy Du Fou theme park had been sent to CDC by the Bucknell Coalition of Parishes

10.25.12 Finance

The following accounts were approved for payment

Paid by standing order

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary Nov	140.24	0.0	
HMRC	(re above)	28.56	0.0	

Accounts to be approved

Payee	Detail	Total £	VAT	Comments
Nigel Prickett Inv 2628	Grasscutting	463.20	77.20	
Rob Large	Reimbursement for materials for VH path	142.75		

The bank reconciliation and quarterly report were received

The budget/precept spreadsheet had been circulated ahead of the meeting and was scrutinized line by line and the precept demand figure of £8358 was reached and will be submitted to CDC in January.

Date of next meetings : last Thursday of the month 7.30pm:
29th January 2026

Proposed dates for 2026:

26 Feb, 26 March, 30 April, 28 May, 25 June, 30 July 24 Sept, 29 Oct, 26 Nov,

Signed

Chair, Souldern Parish Council

Date

ACTION SUMMARY

No	Action	Owner	Update
Nov25.01	Lack of minutes on the website - This will be rectified immediately by the Clerk	CF	Completed Action closed
Nov25.02	4 Bovewell - Clerk to escalate to Cllr David Rogers	CF	Completed Awaiting response
Nov25.03	Bicester & Cherwell Movement & Place Plan - NO will ask David Carlisle to put the link on the website so residents can take part in the questionnaire.	NO	